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NEW! Navigation Update

Sam Pelton - 2025-05-17 - Comments (0) - Platform Basics

The navigation in your Mobile Text Alerts dashboard has gone through an overhaul!

Here's what the new navigation looks like:



The new update is less cluttered, so that you can find your way around the dashboard more easily.

This more streamlined approach makes for a smoother experience for you so you can focus less on navigating the dashboard and more on creating amazing SMS campaigns.

Here's a brief rundown of each new tab:

- Dashboard
- Inbox
- Send a Message
- Scheduler (formerly "Scheduled Messages")

- Workflows
- Message Logs (formerly "Messages Report")
 - Also includes "Campaigns" report
- Subscribers
- Groups
- Analytics includes the following:
 - Subscriber Report
 - Unhealthy Subscribers
 - Link Tracking
 - Opt-Out Report
- **Growth** includes the following:
 - Keywords
 - Opt-In Forms
 - Chatbots
 - Drip Campaigns

Where to Find What You're Looking For...

So how do you access the pages that seem "missing" in the new update?

Here's where you can find what you're looking for...

Message Templates

To access message templates, go to either the <u>Send a Message</u> page or the <u>Inbox</u> page and select the Templates option from the "Message" box:

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Automated Replies

To access automated replies, go to the <u>Inbox</u> page and select the Reply Settings option:

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Drip Campaigns

Drip Campaigns can now be created using the <u>Workflow Builder</u>. If you'd still like to access the old Drip Campaigns page, you can find it on the Growth page:

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Campaigns

To access your general campaigns report, go to Message Logs and select the "Campaigns" tab:

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Chatbots

To access AI SMS Chatbots, go to Growth and select the "Chatbots" tab:

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Import Subscribers

To access the spreadsheet import page, go to Subscribers, select the drop-down arrow on the "Add Subscribers" button, and click "Import Spreadsheet":

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Attributes

To access the Subscriber Attributes page, go to Subscribers and click the "Attributes" button:

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Keywords and Sign-Up Page

To access the Keywords and Opt-In Form (formerly "Sign-Up Page") pages, go to Growth and select the "Keywords" or "Opt-In Form" tabs:

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QR Code Templates

To access your QR code templates, go to the Keywords page (see above) and click the "QR Codes" button:

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Contact Card

To access your contact card, go to your account settings, scroll down to the "Subscribers" section, and click "Edit your contact card":

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Unhealthy Subscribers

To access your report on "unhealthy subscribers," go to Analytics and select the "Unhealthy Subscribers" tab:

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Link Tracking

To access your link tracking report, go to Analytics and select the "Link Tracking" tab:

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Messages Report

"Messages Report" is now "Message Logs" in the navigation bar:



Subscriber Report

To access your subscriber report, go to Analytics and select the "Subscriber Report" tab:

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Opt-Out Report

To access your opt-out report, go to Analytics and select the "Opt-Out Report" tab:

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Export History

To download your export history, click the 3-dot icon next to your account name and select "Export History":

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Your Numbers

To access the "Your Numbers" page, go to Send a Message and select the displayed phone number:

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Add More Messages

To add more messages, go to Dashboard and select "Get More Credits" in the "Message Credits Used" section:

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Integrations

To access integrations, click the 3-dot icon next to your account name and select "Integrations":

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Upgrade Plan, International Messages, Refer a Friend

To upgrade your plan, add international messages, and view your referral information, go to your account billing and select the appropriate tab:

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